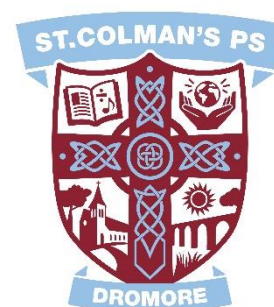


Dear Parent/Guardian

I would like to thank you for your continued patience and understanding as we put in place plans for the coming weeks of remote learning that lie ahead.

Teachers have been busy making arrangements for delivering learning to all our children and will be in touch with you via Class Dojo to explain how that will operate for each of their own classes.



Lessons will begin on **Monday 11th January (online activities)** and from Tuesday 12th the children will have their learning packs, with corresponding materials, to use alongside online lessons.

It is envisaged that the children will be engaged in a range of online activities which will be complemented with materials and resources to be sent home on **Monday 11th January**. Children will be directed on how and when to use these; it is important that they do not complete worksheets contained in the packs until directed to by their teacher.

A big difference from the last lockdown is that all children are expected to complete the learning tasks set. Flexibility in when they are completed will continue, however those not engaging with lessons without good reason will be monitored and contact to offer support will be made.

Do not panic if things do not go to plan, technology can let us down and I am sure we will have a few teething problems as we adjust to this over the initial week or two. However, if you have any issues it is vital to make us aware as soon as possible, so we can assist you in resolving them.

As ClassDojo will be the main platform for communication all parents/guardians must ensure they have it downloaded and they are signed in as a parent on a device or phone that they can easily access. Notifications should be switched on and the app updated regularly. You must also ensure that your child is signed in to ClassDojo on the device they are using to access their learning. Children should not be using a parent's account, as private messages and school story posts are for parents only. Children should access their own Dojo platform with the link sent at the beginning of the year. Again, if there are any issues please make us aware as soon as possible.

Staff remain contactable either via their school email or on ClassDojo. They will endeavour to reply to messages and requests as soon as possible but please do not expect a response outside normal school hours.

Teachers will be teaching and engaging with your child remotely throughout the school day so please be patient when corresponding with them. Ensure you are checking Dojo regularly and make yourself aware of what your child is expected to do on any given day.

- The following times have been allocated to collect **packs on Monday 11th** from the staff carpark (weather permitting). If your child is attending school on Monday 11th for supervised learning, it will be sent home with them so no need to call for it.
- The pack will only be required from Tuesday 12th, all lessons on Monday can be completed on line.

P1: 9.30-10am

P2: 10am-11am

P3/P4: 11am-12pm

P5/P6 (Ms Savage's class): 12pm-1pm

P6/P7: (Mrs Clegg's class): 1pm-2pm

- **All adults should come alone to collect the pack (no children) and wear a facemask when on the school site, unless medically exempt.**
- **Please select the slot for your youngest child and collect all packs at the same time.**
- **Maintain social distancing (2m) when interacting with staff/other adults at all times.**
- **If you require a different slot to collect the pack, please contact Ms Savage.**
- **Once the pack has been collected you must leave promptly afterwards.**

It is important that we continue to support each other as we navigate our way through the time ahead. Please do not hesitate to get in touch if you have any queries or concerns.

I am extremely proud of how well our wonderful staff, parents and in particular our children adapted to this way of learning during the last lockdown and I know we will step up to the challenge again. The first term of schooling has also demonstrated that our community spirit is stronger than ever, as we worked together to achieve the best for our children and families. Do not feel overwhelmed, reach out for help if you need it, teachers will be on hand to offer guidance and support as best they can. The health and wellbeing of everyone in St. Colman's will continue to be our main priority.

Thank you once again for your continued cooperation and support.

Best wishes

Ms M Savage